

Kirkby Malhamdale Parish Council – AGM

(AGM Reference No:1028)

Monday 10th May 2021

1. Present – C Wildman, N Heseltine, P Dewhurst, P Wherity, A Bradley, M.Throup, D.Howlett.
2. Apologies – P.Dewhurst, C.Newhouse, Cllrs. Quinn and Sutcliffe,
3. Observing – Scott Inman, A.Roe, R. Ashworth (YDNP)
4. Election/ re-election of Chairman – C Wildman was proposed by A Bradley and seconded by P Wherity
5. Election/ re-election of Vice Chairman – N Heseltine was proposed by A Bradley and seconded by P Wherity
6. Minutes of the AGM on June 13th 2020 were proposed as a true record by N Heseltine and seconded by A Bradley
7. Chairman’s Annual Report – A report was presented to the meeting which detailed key events and actions between AGMs’ in 2020 to 2021.

KIRKBY MALHAMDALE PARISH COUNCIL : CHAIRMAN’S ANNUAL REPORT

Key Events & Actions between AGM 2020 (July 2020) and AGM 2021 (May 2021)

- Malhamdale Emergency Plan maintained (and tested) with significant input for Mike Harrop.
- KMPC monthly meetings maintained throughout ‘lockdown’ conditions via Zoom video links.
- Parking donations via ‘milk churns’ continued to generate revenue for KMPC and funds the lengthsman costs which helps with the upkeep of Malham Village generally. Thanks to Annabelle Bradley for her help in collection, banking of donations plus provision of comparative data on donation takings. Of significance to future financial position for KMPC is the noticeable and meaningful reduction in this revenue stream due to combined effects of lockdown and people carrying little or no cash due to Covid-19.
- The positive work and value provided by the ‘lengthsman’, Mick Parker.
- Monthly reports from County Councillor (Gill Quinn) and District Councillor (Alan Sutcliffe) which provide useful updates from these areas and are invaluable to the PC.
- Financial reports provided on a monthly basis by the Treasurer, Pat Wherity.
- ‘Yellow line’ initiative now moved forward with Area 5 Highways with refreshed and new/additional ‘yellow lines’ now due to be provided in 2021. This has been delayed due to effect of lockdowns and Covid-19 pandemic restricting Highways to essential works.

- Peak days strategy being developed and continued to better manage the weekends/days of highest visitor numbers. Field parking capacity increased materially during past 2 years with help from Malham Show Committee, plus David Newhouse, in addition to long term parking assistance provided by Robert Hudson.
- Numerous planning applications considered, responded to and commented upon to YDNPA – Planning Department.
- Highways contacted frequently to achieve repairs, maintenance of roads and replenishment of salt/grit bins during winter months.
- Good relationship maintained between KMPC and Area 5 Highways.
- Various Village Green issues continue to be handled carefully managing costs, local concerns and planning rules.
- Dog poo initiative and special thanks to the ‘locals’ working party who operate rota to empty and maintain.
- Parking cones regularly deployed thanks to efforts of the lengthsman; to help alleviate parking issues. Thanks to all who are involved in assisting with this.
- Interactions on a regular basis with National Parks via Rob Ashford and Kate Hilditch who attend PC meetings periodically and provides valuable assistance to PC.
- Local council insurance cover maintained. (Renewal date in June each year).
- Annual financial audit undertaken. Major contribution by Pat Wherity, Treasurer.
- Annual tree survey undertaken as part of ‘risk assessment’. Thanks to Tony Bullough.
- Provision of Christmas trees for Malham and Kirkby Malham.
- Public conveniences maintained and operated by KMPC and lengthsman. Discussions initiated with CDC over possible ownership of public toilets transferring from CDC to KMPC.
- Continuation of important initiative to place ‘Samaritans’ information in Parish to help discourage suicides taking place.
- In June/July 2020 the new footpath on the village green running alongside the river to the Smithy was completed with the help of grant funding secured thanks to the efforts of former KMPC councillor Joyce Thacker and donations secured by Chris Wildman from Polly James.
- Thanks to Pat Wherity for taking and drafting the Minutes of the KMPC meetings throughout the year.
- During 2020/21 two KMPC councillors – Joyce Thacker (Malham Ward) and Jim Wright (Malham Moor Ward) left office. Thanks to them both for their important contribution whilst serving on KMPC.
- During 2020/21 one new councillor was co-opted onto KMPC, namely David Howlett, representing Malham Ward.
- Important ‘social distancing’ measures including traffic management system introduced in Malham to reflect the impact of Covid-19 whilst trying to allow visitors to feel safe when coming into Malhamdale.

- Closure of Gordale Road from Finkle Street/Tarn Road junction to alleviate traffic and parking congestion issues at Gordale/Janet's Foss. This road closure is arranged on a temporary basis over mainly the period May – October to coincide with peak visitor seasons.
- Thanks to all KMPC councillors for their willing contribution of time, energy and efforts to the 4 Wards within Kirkby Malhamdale they represent, which is all undertaken on a totally voluntary basis.

8. Finance – The Treasurer, P Wherity, summarised KPMC's financial position which remains healthy although income received from donations broadly covering expenditure during the previous year as recorded in the Annual Internal Audit Report which is a matter of public record available for scrutiny by all. The Annual Audit is checked and scrutinised by an external audit and accounting organisation for the purposes of independent verification and due diligence. Specifically, the following aspects of the Annual Audit process were explained by the Treasurer, discussed and accepted by the whole KMPC – Annual Internal Audit Report 2020/21, Bank Reconciliation for financial Y/E 31st March 2021, Annual Governance Reporting, and the Accounting Statement. Within the Annual Governance discussions, it was agreed by all Parish Councillors that all relevant duties listed were complied with as required. that the Annual Governance Report and Accounting Statement were agreed and accepted by KMPC.

It was also noted that the milk churn donations received in the 12 months totalled £2,333 which was much lower than in the previous 12 months and this reduction was put down to the much reduced visitor activity in the final months of this period caused directly by the Covid-19 pandemic and the "lockdown" conditions imposed by the UK Government to help combat this situation. We had received a Covid Emergency Grant of £10,000 from the government as well as £6,900 from filming which has kept us afloat. The Emergency Grant will tide us over the next few years when hopefully milk churn donations might recover.

Financial Report 31st March 2021

Kirkby Malhamdale Parish Council

Financial year ending 31st March 2021

Balance per bank statements as at 31st March 2021

We have 2 current accounts

Kirkby Malhamdale Parish Council (acct 1)	£33,326.39
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Number Two account (acct2)	£13,274.58
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No petty cash float

No unpresented cheques

No unbanked cash

Combined net Balances as at 31 st March 2021	£46,600.97
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The net balances reconcile to Cash Book (receipts and payments) for the year

Opening balance 1 st April 2020	£36,317.16
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Receipts in the year	£29,159.48
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Payments in the year	£18,875.67
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Closing balance per cash book as of 31 st March 2021	£46,600.97
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Key points

- We received a grant from YDNP of £5,823.75 as 75% of the cost of laying the new pavement
- We received £6,900 from filming
- We had zero precept
- We received a Covid emergency grant of £10,000

Running the toilets. A comparison with 2018/19 a non Covid affected year

	<u>2018/2019</u>	<u>2020/2021</u>
Lengthsman	£2,454	£2,376 aafd cleaning + £1,247 lengthsman £3,623 Total
water	£962	£759
electric	£233	£231
Donations	£9,838.57	£2,333

9. Parish Council Vacancies – There is currently a vacancy for a Councillor for the Malham Moor Ward.
10. Reviews of risk assessments – Reviewed and accepted with no changes.
11. Future Parish Council Meetings – these are recorded and publicised on each month's KMPC Agenda that is published on the Malham Village Notice Board and on the Malhamdale website at regular intervals.
12. Public Questions – None
13. Any other Business – There were none. The Chair personally thanked the Parish Councillors for all their hard work over the last year.